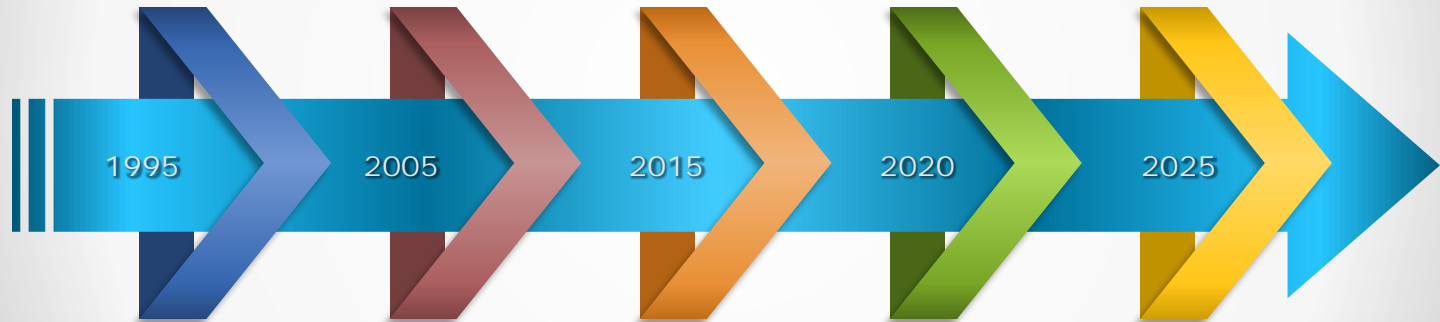
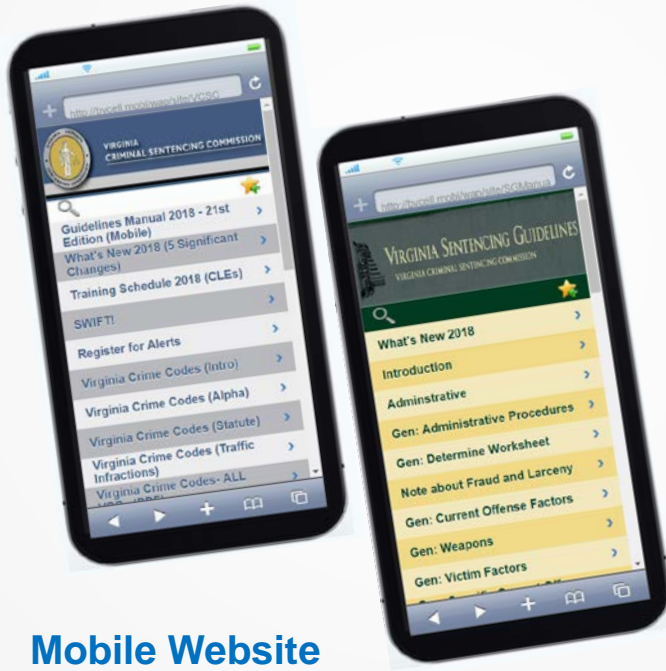


# The Automation of Sentencing Guidelines



# Mobile Website & Electronic Manual



## Mobile Website

[mobile.vcsc.virginia.gov](http://mobile.vcsc.virginia.gov) – or – Text VCSC to 56512

### SGManual

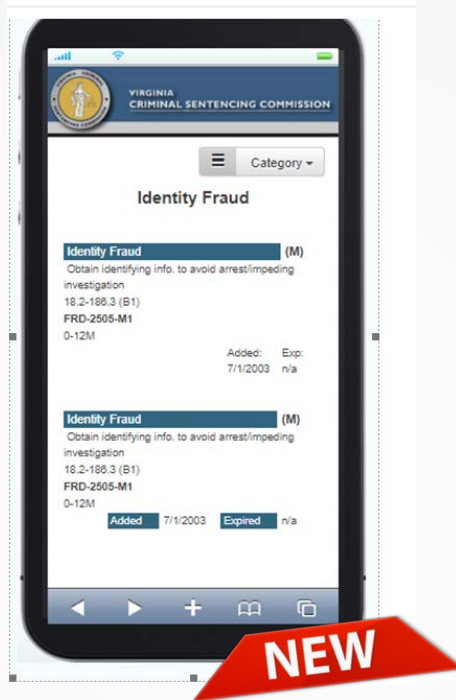
Total Page Views	Total Unique I.P. Addresses
25214	3563

### Virginia Criminal Sentencing Commission

Total Page Views	Total Unique I.P. Addresses
10172	2346

## Mobile Website

[mobile.vcsc.virginia.gov](http://mobile.vcsc.virginia.gov) – or – Text VCSC to 56512



## VCC Search Function

mobile.vcsc.virginia.gov – or – Text VCSC to 56512

# SWIFT!

## History

### Pilot

Tested by  
Norfolk  
Probation and  
Henrico  
Comm. Attys

### General District Data

Prosecutors r  
General Distri  
data to popul  
sentencing gu

### No Agreement to Release Circuit Court Data:

Accomack  
Alexandria\*  
Botetourt  
Buchanan  
Fairfax\*  
Frederick  
Hampton  
Lunenburg  
Prince William  
Salem  
Sussex  
Virginia Beach  
Westmoreland  
York

### 2,212 Accounts

August 2018, all known  
guidelines users (attorneys  
and probation officers)  
were given the option to  
establish *SWIFT!* accounts

### 20,781 Worksheets

11,012 Worksheets have  
been finalized

### Electronic Transfer

### Sharing Functions

### Future

- Sum of **Mandatory Minimums**
- Attorneys are requesting data for adults, charged with felonies in **J&D Court**
- **Edit Checks** with Turbo-Tax Like Functions
- SWIFT Functionality Extended to **Cell Phones**

# Map of Virginia by Cities and Counties

**SWIFT Schedule**

**1. January/February**

- Richmond
- Charlottesville
- Chesterfield/Petersburg
- Hanover
- Northern Virginia

**2. March**

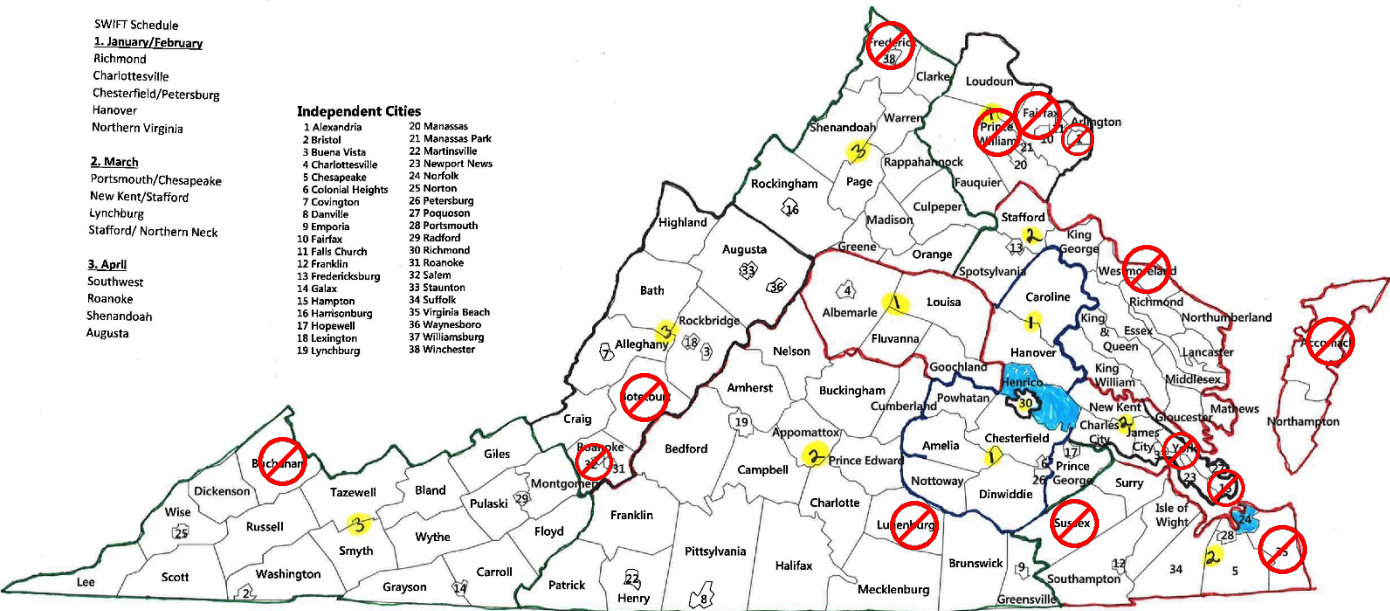
- Portsmouth/Chesapeake
- New Kent/Stafford
- Lynchburg
- Stafford/ Northern Neck

**3. April**

- Southwest
- Roanoke
- Shenandoah
- Augusta

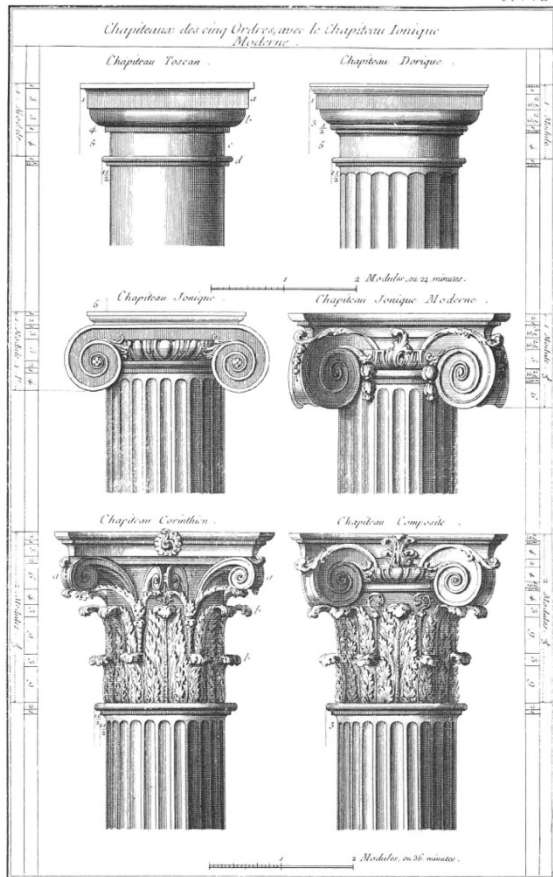
**Independent Cities**

- |                    |                   |
|--------------------|-------------------|
| 1 Alexandria       | 20 Manassas       |
| 2 Bristol          | 21 Manassas Park  |
| 3 Buena Vista      | 22 Martinsville   |
| 4 Charlottesville  | 23 Newport News   |
| 5 Chesapeake       | 24 Norfolk        |
| 6 Colonial Heights | 25 Norton         |
| 7 Covington        | 26 Petersburg     |
| 8 Danville         | 27 Poquoson       |
| 9 Emporia          | 28 Portsmouth     |
| 10 Fairfax         | 29 Radford        |
| 11 Falls Church    | 30 Richmond       |
| 12 Franklin        | 31 Roanoke        |
| 13 Fredericksburg  | 32 Salem          |
| 14 Galax           | 33 Staunton       |
| 15 Hampton         | 34 Suffolk        |
| 16 Harrisonburg    | 35 Virginia Beach |
| 17 Hayswells       | 36 Waynesboro     |
| 18 Loudington      | 37 Williamsburg   |
| 19 Lynchburg       | 38 Winchester     |



[www.coopercenter.org/demographics](http://www.coopercenter.org/demographics)

No Signed Agreement



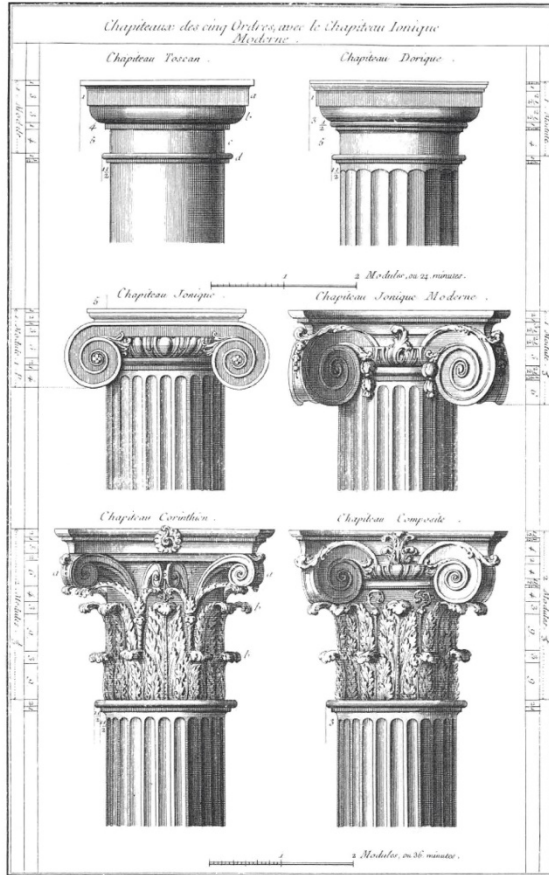
UNDERSTANDING RAP SHEETS, AUTOMATION AND SWIFT!

405 Participants

“Understanding Rap Sheets, Automation and SWIFT!”

129 Participants

“Introduction to Sentencing Guidelines”  
Future Seminars will be based on SWIFT!



UNDERSTANDING RAP SHEETS, AUTOMATION AND SWIFT

# Detailed Instructions Are Available



www.vcsc.virginia.gov  
mobile.vcsc.virginia.gov



(Without Court Data)  
<https://youtu.be/ZycekOHzDGA>

(With Court Data)  
<https://youtu.be/VkadDzVwAVE>



# FALL SCHEDULE

FAX: 804.786.3934 ♦ PHONE: 804.225.4398 ♦ TEXT: 804.393.9588 ♦ WEB: [vsc.virginia.gov](http://vsc.virginia.gov) ♦ Mobile WEB: [mobile.vsc.virginia.gov](http://mobile.vsc.virginia.gov) or call 804.200.4941 from cell to 4941

## Understanding Rap Sheets, Automation & SWIFT

*(3 Hours – Approved for 3 CLE & VIDC Re-certification)*

The understanding rap sheets and automation seminar is designed for the attorney or criminal justice professional who prepares or uses Virginia's Sentencing Guidelines. This seminar will review how to interpret and apply convictions on Identify History Summaries "Rap Sheets" to Virginia's Sentencing Guidelines. Participants will complete exercises on reading out-of-state criminal histories and scoring the offenses on the appropriate sentencing guidelines. Participants will also review how to use SWIFT, the automated sentencing guidelines application and the VCSO mobile manual and web. Register by completing the form and submit to the Commission. **Cost \$50.00** (Paralegals \$25.00). **Purchase manual separately.** (Fee waived for Judges, Comm. Attorneys, P&P, Public Defenders & Staff. Limited fee waivers are available for attorneys) Same content as in previous years.  
**Call to schedule a seminar in your area.**

## Introduction

### to Sentencing Guidelines

*(6 Hours – Approved for 6 CLE & VIDC Re-certification)*

The Introduction seminar is designed for the attorney or criminal justice professional who is new to Virginia's Sentencing Guidelines. The seminar will begin with general background information and progress to detailed information on scoring each of the guidelines factors to include changes beginning July 1, 2018. Register by completing the form and submit to the Commission. **Cost \$125.00** (Paralegals \$62.50). **Purchase manual separately.** (Fee waived for Judges, CAs, Public Defenders, P&P and staff. Limited fee waivers are available for attorneys) Same content as in previous years.

### 9/18/2018 Lynchburg

Central Virginia Community College 9:30 AM (#660)  
Main Campus

### 9/25/2018 Chesapeake

Chesapeake Sheriff's Office 9:30 AM (#661)

### 9/27/2018 Culpeper

Culpeper County Public Safety Communications Center  
9:00 AM (#672)

### 11/29/2018 Henrico

Henrico Police and Fire Training 9:30 AM (#664)

### 12/4/2018 Roanoke

Roanoke Higher Education Center 9:30 AM (#665)

### 12/6/2018 Portsmouth

Dept. of Social Services 9:30 AM (#666)

### 12/11/2018 Fairfax

Fairfax County Government Center 9:30 AM (#667)

## Sentencing Guidelines Knowledge & Skills Evaluation (Including Ethics Issues)

*(5 Hours – Approved for 5 CLE –1 Ethics & VIDC Re-certification)*

The evaluation course is designed for the experienced user of Virginia's Sentencing Guidelines. Attendees will complete a knowledge and skills exercise that will determine the topics covered in this seminar. Attendees will participate in a discussion-oriented workshop addressing common on errors and complex scoring issues. Ethics Council with the Virginia State Bar will lead the discussion and answer questions related to ethical responsibilities relating to the Sentencing Guidelines. Register by completing the form and submit to the Commission. **Cost \$100.00 for 5 hours seminar** (Paralegals \$50.00) **or \$40 for ethics portion only. Purchase manual separately.** (Fee waived for Judges, Comm. Attorneys, P&P, Public Defenders & Staff. Limited fee waivers are available for attorneys) Same content as in previous years.

### 10/17/2018 Abingdon

SW Virginia Higher Education Center 9:30 AM 662  
Ethics Portion Only (1 Hour –1 CLE) 9:30 AM 669

### 10/18/2018 Roanoke (Please note start times)

Roanoke Higher Education Center 10:30 AM 663  
Ethics Portion Only (1 Hour –1 CLE) 4:00 PM 670



Register using the mobile app or complete this and mail, fax or email to [swift@vsc.virginia.gov](mailto:swift@vsc.virginia.gov). Directions and confirmation letters will be mailed. ☎

## 2018-19 Shipping and Registration Information

Mr.  Ms.  Mrs.  \_\_\_\_\_

Name: \_\_\_\_\_

Office: \_\_\_\_\_

Address: (Street Address for UPS Delivery): \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell (Text): \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Bar # or DOC ID# \_\_\_\_\_

## 21<sup>st</sup> Edition Manual Selection (Effective July 1, 2018)

Update from ANY Edition ..... \$80.00

Complete Manual with Binder & Tabs ..... \$155.00

## 2018 Seminar Selection (CLEs Half Price for Paralegals)

*A Sentencing Guidelines Manual is required for the seminars*

Intro to Guidelines.....Seminar # \_\_\_\_\_.. \$125.00

Rap Sheets/Automation.Seminar # \_\_\_\_\_.. \$50.00

Knowledge & Skills (Includes 1 CLE Ethics)  
.....Seminar # \_\_\_\_\_.. \$100.00

Ethics Portion Only.....Seminar # \_\_\_\_\_.. \$40.00

MAIL TO:

**Virginia Criminal Sentencing Commission**

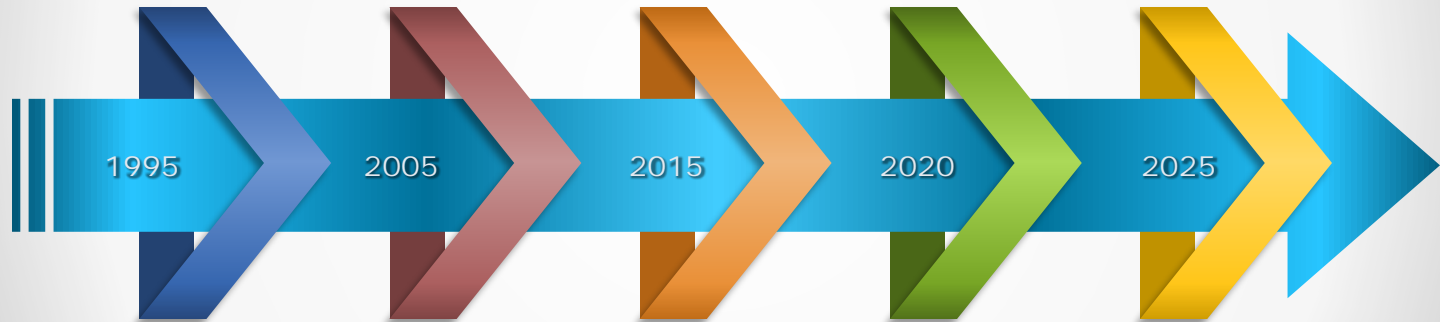
100 N. 9<sup>th</sup> Street – 5<sup>th</sup> Floor

Richmond, VA 23219

## Make Checks Payable to the Treasurer of Virginia

Fees are waived for Judges, Cas. Public Defenders, P&P and staff. Limited scholarships are available for private attorneys.

# What's Next in the Automation of Sentencing Guidelines



# What's Next ?

- Continue to Work With Clerks
  - To Establish Electronic Transfer of Worksheets
  - Automatic Connection Between Guidelines and Court Orders
  - Focus Group of Judges and Clerks (October 4, 2018)
  - 100% Participation (*Including Fairfax and Alexandria*)
- Continue to Work with Judges Through JIS Advisory Committee
  - Use of Electronic Signatures
  - Interface that Works for Judges
  - Use of Paper Forms in an Automated System
- Maintain a Design that Incorporates Advanced Technology and Devices



swift@vcsc.virginia.gov

